

**DEPARTMENT OF TRANSPORTATION
Traffic Engineering Division**

**Traffic Engineering Main Office
215 Martin Luther King, Jr. Blvd., Suite 109
(608) 266-4761**

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**Traffic Engineering Field Operations
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(608) 266-4767**

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Mission, Goals and Objectives

To provide and manage the environmentally sensitive, safe, efficient, equitable, affordable, reliable and convenient movement of people and goods through communications, transportation planning and the design, operation and maintenance of transportation facilities. To Provide the highest quality service for the common good of our residents and visitors.

<u>Yang Tao, Director of Traffic Engineering</u>	<u>(608) 266-4815</u>
<u>Tom Mohr, Assistant Director of Traffic Engineering (Engineering)</u>	<u>(608) 266-8725</u>
<u>Vacant, Assistant Director of Traffic Engineering (Administration)</u>	<u>(608) 266-4761</u>
<u>Keith Pollock, Transportation Operations Analyst</u>	<u>(608) 266-6537</u>
<u>Scott Briggs, Administrative Supervisor</u>	<u>(608) 267-8750</u>
<u>Aidan Larson, Program Assistant 1</u>	<u>(608) 267-8751</u>
<u>Kristin Brodowsky, Public Information Officer</u>	<u>(608) 264-9272</u>
<u>Vacant, Traffic Engineer 4</u>	<u>(608) 266-4589</u>
<u>David Hansen, Traffic Engineer 4</u>	<u>(608) 266-6543</u>
<u>Gretchen Aviles Pineiro, Traffic Engineer 2</u>	<u>(608) 266-4899</u>
<u>Jerry Schippa, Traffic Engineer 2</u>	<u>(608) 267-1969</u>

Vacant, Traffic Engineer 1	(608) 266-4761
Alexandra Heinritz, Engineer 2	(608) 267-1102
Jeremy Nash, Engineer 2	(608) 266-6585
Lukas Collins, Engineer 2	(608) 261-9625
Sean Malloy, Traffic Engineer 2	(608) 266-5987
Eric Halvorson, Comp Map/GIS Coordinator	(608) 266-6527
Mike Duhr, Civil Technician 2	(608) 267-8755
Eric Poffenberger, Engineering Program Specialist 1	(608) 261-9663
Scott Kerr, Engineering Program Specialist 1	(608) 266-6536
Rebecca Qureishi, GIS Specialist 2	(608) 267-8849
Timothy Stella, Civil Technician 2	(608) 266-6525
Daryl Joseph, Civil Technician 1	(608) 242-6031
Jonathan Kollman, Civil Technician 2	(608) 266-652
James Rollo, Civil Technician 2	(608) 266-4817
Renee Callaway, Pedestrian-Bicycle Administrator	(608) 266-6225
Colleen Hayes, Pedestrian-Bicycle Outreach Specialist	(608) 242-4764
Valerie Draves, Civil Technician 1	(608) 266-4474
Niko Magallon, Crossing Guard Supervisor	(608) 266-4703
Alex Stewart, Crossing Guard Supervisor	(608) 266-4703
Phil Nehmer, Traffic Operations Manager	(608) 266-4769
Chad Veinot, Traffic Operations Supervisor	(608) 267-1960
Andy Oliver, Communications Operations Supervisor	(608) 266-4768
Vacant, Traffic Operations Supervisor	(608) 266-9133
William Gilbertson, Electrical Operations Leadworker	(608) 266-9031

Vacant, Traffic Systems & Networking Specialist	(608) 266-9031
David Bull, Traffic Operations Leadworker	(608) 266-4747
Duane Checky, Traffic Operations Leadworker	(608) 266-4747
Ali Zaidi, Communications Operations Leadworker	(608) 267-1979
Edward Smith, Storekeeper	(608) 266-9034
Michael Brown, Maintenance Mechanic 1	(608) 261-9297
Caroline Haskin, Accounting Technician 2	(608) 266-4767
Mackenna Bauman, Program Assistant 1	(608) 266-4767

Contacts

Item	Staff	Phone
Barricades and guardrails (permanent) repair & maintenance	Field Office	(608) 266-4767
Communications (radio): routine & emergency governmental units; installation, maintenance & repair	Radio Shop	(608) 266-4768
Communications (radio) program planning	Radio Shop	(608) 266-4768
Emergency repairs (after 4:15 pm): Electrical (signals, streetlights, etc); signs/barricades; communications	Police Dispatcher	(608) 266-4275
Emergency street closings	Police Dispatcher	(608) 266-4275
Field Employee complaints	Phil Nehmer	(608) 266-4769
Signs (traffic, parking & guide signs in street right-of-way: repair & maintenance; signs down, traffic accidents, signs leaning, vandalism, turned, defaced, illegible, blocked by tree branches)	Field Office	(608) 266-4767
Street lighting (City-owned & maintained) repairs and maintenance: lights out; lights on during days; traffic accidents; lights dim, flickering, or turning on and off; blocked by tree branches	Field Office	(608) 266-4767
Traffic signals routine and emergency maintenance & repair; signal controller malfunctions; detector problems; signal lights out; traffic accidents and knockdowns; signal heads turned; signals block by tree branches	Field Office	(608) 266-4767

Administration Contacts

Administration of Federal, State and Local Transportation aid programs	Tao/Lynch
Administration, management and budgeting of the Division and field operations	Pollock/Tao
Billing information for TE and Parking	Pollock
Budget	Pollock/Tao
Communications, coordination of intergovernmental systems	Pollock/Tao
Highway Safety Coordinator	Mohr/Tao
Highway safety grants	Tao/Mohr/Callaway
Intergovernmental transportation projects/programs	Lynch/Tao
Inventory coordination, department	Scott Briggs, Parking, 7-8750
Legislation, analysis of pending legislation and coordination of department responses	Lynch/Tao
Ordinance drafting for parking/traffic regulations	Pollock/Mohr
Personnel records, payroll information	Larson/Bauman
Policy planning and objectives for Traffic Engineering	Tao
Policy regarding traffic, parking and transit issues	Lynch/Tao
Purchase requisitions and purchase orders:	
Authorization	Pollock/Tolley/Tao
Processing, filing - Office	Pollock
Processing, filing - Shop	Edward Smith (608) 266-9034
Radio communications service programs	Oliver/Nehmer/Tao
Safety and public information program	Tao/Mohr/Brodowski
Schedule of charges	Pollock/Tao
State Highway Safety grant projects, accounting	Pollock/Mohr
Taxi oversight and inspections	Pollock
Telecommunications planning and operations	Oliver/Tao
Transportation Commission: Agenda, minutes, meeting schedule	Larson
Work assignments and priority scheduling	Tao
Work orders for items such as pavement markings, sign installations, etc.	Pollock/Mohr/Tao

Operations Contacts

Crash investigations and countermeasures	Tao/Mohr
Crash investigations, pedestrian-bicycle	Callaway/Mohr
Crash reports (requests)	Mohr/Qureishi
Authorization for installation of traffic control devices (bus stop, yield, stop and parking signs; traffic signals; etc.)	Mohr/Tao
Banners (Contact City Planning)	Aviles Pineiro
Barricades for residential street construction (street ends)	Mohr/Tao
Barricades, signs, cones for special events and street closings	Vacant/Mohr
Bicycle facilities and programs, planning, design and monitoring	Tao/Callaway
Bicycle map requests (quantity)	Hayes/Callaway
Bicycle registration/licensing info.	Callaway/Hayes
Bicycle route inquiries	Callaway/Hayes
Bikeway maintenance complaints/requests	Callaway
Bus stop location complaints	Metro (608) 266-4904
Crash Report	Mohr/Tao
Crossing Guards	Stewart/Magallon
Crosswalks	Callaway/Mohr
Curb marking (yellow), requests	Pollock/Mohr

Data, questions regarding field data collection	Halvorson/Poffenberger
Detours, street openings and street closing - coordination of traffic operations and liaison with contractors	Tao/Mohr/Kerr
Drafting and engineering support	Halvorson
Enforcement, coordination of traffic law enforcement requests	Mohr
Handicapped parking	William Putnam, Parking Utility (608) 266-6528
Highway Safety Coordinator	Mohr
House moving permits	Tao/Vacant/Mohr
Intercity transit routes, operation and complaints	Pollock
Intersection traffic control studies - (stop/yield signs)	Mohr/Tao
Inventory, sign	Halvorson/Mohr
Loading zones	Mohr
Maps/drawings	Halvorson/Qureishi/Rollo/Poffenberger
Neighborhood traffic operation studies	Mohr/Tao/Vacant
Oversize load permits	Tao/Mohr
Painting, corner restrictions	Mohr/Tao
Parade permit: Initial contact Police Department inquiries	Mohr/Vacant
Pavement arrows	Mohr
Pavement markings, crosswalk painting, etc.	Mohr
Pedestrian-bicycle crash investigation	Mohr/Tao
Pedestrian-bicycle safety needs and program planning	Callaway
Permits: House moving, oversize load and overwidth/overheight	Tao/Mohr
Permits for State Street mall vehicle use	Reception/Pollock
Planning, traffic operations studies for neighborhoods	Mohr/Tao
Railroad crossing protection	Tao/Mohr/Vacant
Requests for base maps, sign inventory, condition diagrams, sketches/drawings	Halvorson/Qureishi/Poffenberger/Rollo
Safety and public information program	Mohr/Vacant/Tao
Safety program, pedestrian/bicycles	Callaway/Hayes
School crossing safety, crossing guards, etc.	Aviles-Pineiro/Callaway
Sight distance obstructions	Mohr
Signing and marking studies in response to complaints regarding speed limits, sight distance obstructions and traffic conflicts	Mohr/Vacant/Tao
Signing, overhead lane control	Mohr/Tao
Signs (Street name, dead end, no parking, 2 hr. parking, etc.)	Mohr
Signs, pedestrian/children/playgrounds	Callaway
Special Events	Mohr/Vacant
Speed Board	Vacant/Mohr
Speed zone change requests (complaints re: speeding should be referred to Police, 266-9687)	Mohr/Tao
Speeding Hotline (Police)	(608) 266-4624
State Street mall vehicle use permits	Reception/Pollock
Stop/yield sign studies	Mohr/Tao
Street occupancy	Kerr
Street openings/excavation (closings or occupancy) for utility work within the right-of-way (Initial contact should be made to City Engineering, 266-4751)	Mohr/Tao
Street use permits (block parties) (Initial applications from City Clerk)	Mohr/Vacant
Taxicabs	Pollock
Traffic count information as recorded yearly	Receptionists
Traffic operations for Public Works contracts	Mohr/Tao
Traffic regulation information	Mohr
Traffic studies, general	Mohr/Tao
Truck route information	Halvorson/Mohr

Planning and Design Contacts

Access control information	Halvorson/Tao
Curb cuts, commercial	Callaway/Tao/Lynch
Dane County Transportation Study/City-related studies	Tao/Lynch
Driveway and parking facility permits, commercial	Stella/Malloy/Halvorson
Environmental review	Mohr/Vacant
Geometric Design - street improvements and intersection	Mohr/Tao
Median break policy	Mohr/Tao
Neighborhood Traffic Management (NTM)	Callaway/Mohr
Noise barrier/highway noise	Halvorson/Mohr/Malloy
Parking lots and driveways - physical design	Stella/Halvorson/Malloy
Plan Commission Review (Certified survey, conditional use, planned residential or commercial development, preliminary and final plats, rezonings, street vacations and commercial industrial site traffic planning)	Malloy/Mohr/Tao
Planning of intersection and major street improvements	Tao/Mohr
Planning, transportation (metropolitan and neighborhood)	Tao/Lynch
Rail, passenger service (stations, stops, routes)	Metro/Tao
Railroad studies (corridor use and reuse, etc.)	Tao/Mohr/Lynch
Street projects, major street improvements	Mohr/Tao
Traffic count, information about the program and flow maps	Poffenberger/Halvorson
Transportation Demand Management (TDM) program	Lynch
Transportation Planning (intermodal area and suburban areas, coordination with other governmental units and within the City)	Lynch/Tao
Transportation System Management (TSM) programs	Tao
Transportation-traffic/parking/transit coordination	Lynch
Vision Zero	Callaway/Heinritz/Tao

Signal and Street Lighting Contacts

Budget for street light, traffic signal, & special projects	Pollock/Hansen/Tao
Electrical design and specification	Aviles Pineiro/Schippa/Hansen
Parking lot lighting review	City Plan & Development
Street lighting assessments	Aviles Pineiro/Hansen
Street lighting design and requests (major street lighting, bike path lighting, residential streets, recreational and athletic field lighting and lighting for reconstructed streets)	Aviles Pineiro/Hansen
Street lighting intergovernmental-interagency agreements	Pollock/Aviles Pineiro/Hansen
Street lighting, new plats (assessment information, including questions on cost and installation schedule)	Aviles Pineiro Hansen
Traffic signal design and operations	Schippa/Hansen
Traffic signal intergovernmental-interagency agreements	Schippa/Pollock/Hansen
Traffic signal operation, signal timing, progression, etc.	Schippa/Hansen
Utility rate studies for electrical services	Aviles Pineiro/Schippa/Hansen